

PLEASE POST

**Sierra Nevada Academy Charter School  
Regular Meeting of the Board of Governance  
Agenda**

**Monday, September 10, 2019 @ 4:30 p.m.**

**SNACS  
13880 Stead Blvd.  
Reno, Nevada 89506**

**St. Mary's Administration Building, Board Room  
411 West 6<sup>th</sup> Street  
Reno, Nevada 89503**

**CALL TO ORDER**

**ROLL CALL** – Board Members: Melinda Whitney, Jayson Culbert, Karen Sheesley, Jon Wilson, & Maria Rogers Officers: Dr. Kimberly Regan & Victor Schoenfeldt.

**ACTION TO ADOPT THE AGENDA** – Items may be taken out of order based on priority.

**AGENDA PRESENTATION & DISCUSSION ITEMS**

**A. AGENDA ACTION & DISCUSSION ITEMS**

**1. BOARD OVERSIGHT**

**Recommendations for the Board:**

- A. **Minutes:** To review and approve, with any changes as noted therein, the board meeting minutes for May 14, 2019.

**2. FINANCIAL OVERSIGHT**

**Recommendations for the Board:**

- C. **Budget Augmentation Amendments for Budget:** The board will review recommended augmentation to the budget for the 2019-2020 school year.
- D. **Current Financials:** The board will be provided with a Profit and Loss Budget to Actual July 1, 2019 through July 31, 2019 and a list of transactions from July 1, 2019 to July 31, 2019 to approve for filing using the new chart of accounts reporting system.
  - a. Background: The first report provides the board with budget to actual comparisons and the percent of budgeted amounts incurred to date. The second report includes a list of all transactions as classified under the new chart of accounts system.

**3. CONTRACT OVERSIGHT**

**Recommendations for the Board:**

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- A. **Certified Employee Contracts:** To offer contracts for regular certified positions for the 2019-2020 as 1 year only positions for the school year pending enrollment and budget projections (see handout for listed personnel).
- B. **Admin Support: Mr. Walker** – To review and approve Mr. Kaelob Walker (Regan) for the Fox Office Admin Support. Mr. Walker served part time in that capacity last year. The former employee resigned from SNACS and Mr. Walker volunteered to take over the position and support in other ways. Mr. Walker is working fulltime plus has worked overtime to support facilities and construction. Mr. Walker is recommended to be placed on salary with the other contracted 214-day admin support team members.
- C. **Professional Services:** To review and approve contracts related to nursing, special education (counseling, speech, nursing, and psychology), accounting, legal (construction attorney), general contractor consultant (Reyman Brothers), and other professional services for the 2019-2020 school year.
- D. **WCSD Nutrition Services Agreement:** The board will be presented with the WCSD Cooperative Agreement for Meal Service based on the program objectives for the Food Service and Nutrition Program for the 2019-2020 school year.
- E. **Bus Donation and Maintenance:** To be provided with an update on the use of the school bus to transport students to and from school from designated locations and between the Fox and Stead buildings.

**Facilities:** To provide the board with an overview of activities related to the Stead and Fox sites including, but not limited to:

- C. **Western Alliance Bank:** to review the status of the loan revision, and loan therein.
  - D. **Bond Update:** To update information regarding the bond process.
  - E. **The Red Hook:** To review progress with Red Hook as the project developer and/or potential investor for the Fox site.
  - F. **Fox Campus:** To updated on the Fox campus including site work and portables. The discussion may include review, and approvals with the Fox project, phases therein, the loan, construction, timeline, legal options, project manager options, developer updates, enrollment and financial projections, construction budget reviews, and construction budget shortfall, and project compliance with the bank requirements, City, contractors/subcontractors, pending vendors, regarding the new building.
- A. **Portable Classroom Updates:** To be provided with updates associated to portable classrooms, sewer, site work, the City of Reno permits, as necessary for the approved mobile classrooms for the 2019-2020 school year.

## 4. POLICY OVERSIGHT

- A. **Discipline Policy** – Annual plan for Progressive Discipline with updated behavior matrix, interventions, staffing students, procedures for refocus, reinforcing Success Plans.
- B. **School Improvement Plan** – Annual plan for improvement with three main goals for 2019-2020 school year: to focus on literacy, math, and SEL (social emotional learning) within a high-quality classroom environment conducive for choice

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PLAY-based centers, **teacher-led small-groups, small-group work assigned by the teacher, and 1:1/independent work targeting opportunities for growth as SBAC and Map data identify.** The model limits whole group instruction for increased student engagement, achievement, and growth.

- C. **The Sunshine Policy:** New legislation requires charter schools and districts to adopt policies regarding the use of sunscreen, available shade, and permissible sun attire. SNACS admin has adapted the WCSD Sun Policy to fit the needs of the SNACS Community.

### 5. BOARD OVERSIGHT

#### Recommendations for the Board:

- A. **Personnel: Administrator Evaluations:** The Board of Governance meets annually to evaluate the performance of the school administrators in accordance with NRS 391.312(2). The Board will review and evaluate the administrators based on the 2018-2019 school year. **Background:** Per NRS 391.3127(2), the Board of Governance is responsible to conduct a yearly evaluation of each administrator in writing at least once per year. The board will review and finalize the evaluations to determine the “satisfactory” rating. Per NRS 391.3127(2) for Dr. Kimberly Regan and Mr. Victor Schoenfeldt.

The SNACS Board of Governance convenes to discuss and evaluate the administrators in written form per NRS 391.312(2). The board will reconvene to approve the final evaluations for administrators as designated in NRS 391.312(2).

### 6. NEW BUSINESS – To consider any new business as necessary.

#### Discussion:

- A. **Chief Executive Officer Discussion –**
- B. **Chief Education Officer Discussion -**

1. **PUBLIC COMMENT** – Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A “Citizen’s Request to Speak” card should be filled out and submitted to the Board President before speaking during the Public Comment section. The Board is precluded from discussing or acting on items raised by Public Comment, which are not already on the agenda.

#### **BOARD REPORTS/REQUESTS** (Information Only/No Action)

Brief updates and notices from the Board regarding school activities, conferences, and/or action on requests by Board members for information or agenda items.

#### **ANNOUNCEMENT OF MEETINGS**

The Board will meet at their regularly scheduled quarterly meeting on TBA.

**ADJOURNMENT** Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify Dr. Kimberly Regan, Executive Director, in writing at 13880 Stead Blvd., Reno, Nevada 89506, or by calling (775) 677-4500 prior to the meeting date.

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This agenda has been posted at the following locations on/by September 6, 2019: Washoe County School District Administration Building; SNACS Main Office; Nevada Department of Education Main Office; North Valleys Library; North Valleys Post Office and online at [www.snacs.org](http://www.snacs.org).