

PLEASE POST

**Sierra Nevada Academy Charter School  
Regular Meeting of the Board of Governance  
Agenda  
Tuesday, September 24, 2018 @ 4:00 p.m.**

**SNACS  
13880 Stead Blvd.  
Reno, Nevada 89506**

**CALL TO ORDER**

**ROLL CALL** – Board Members: Melinda Whitney, Jayson Culbert, Karen Sheesley. Jon Wilson, & Maria Rogers Officers: Dr. Kimberly Regan & Victor Schoenfeldt.

**ACTION TO ADOPT THE AGENDA** – Items may be taken out of order based on priority.

**AGENDA PRESENTATION & DISCUSSION ITEMS**

**A. AGENDA ACTION & DISCUSSION ITEMS**

**1. BOARD OVERSIGHT**

**Recommendations for the Board:**

- A. **Minutes:** To review and approve, with any changes as noted therein, the board meeting minutes for May 22, 2018 and August 8, 2018.

**2. FINANCIAL OVERSIGHT**

**Recommendations for the Board:**

- C. **Budget Augmentation Amendments for Budget:** The board will review recommended augmentation to the budget for the 2018-2019 school year.
- D. **Current Financials:** The board will be provided with a Profit and Loss Budget to Actual July 1, 2018 through August 31, 2018 and a list of transactions from July 1, 2018 to August 31, 2018 to approve for filing using the new chart of accounts reporting system.
- a. **Background:** The first report provides the board with budget to actual comparisons and the percent of budgeted amounts incurred to date. The second report includes a list of all transactions as classified under the new chart of accounts system.

**3. CONTRACT OVERSIGHT**

**Recommendations for the Board:**

- A. **Certified Employee Contracts:** To offer contracts for regular certified positions for the 2018-2019 as 1 year only positions for the school year pending enrollment and budget projections (see handout for listed personnel).
- B. **WCSD Nutrition Services Agreement:** The board will be presented with the WCSD Cooperative Agreement for Meal Service based on the program objectives for the Food Service and Nutrition Program for the 2018-2019 school

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year.

- C. **Professional Services:** To review and approve contracts related to nursing, special education (counseling, speech, nursing, and psychology), and other professional services for the 2018-2019 school year.
- D. **Bus/Van Lease Purchase:** To be provided with an update on the use of the school van/bus to transport students and nutrition services between the Fox and Stead buildings.

**Facilities:** To provide the board with an overview of activities related to the Stead and Fox sites including, but not limited to:

- A. **Fox building and Western Alliance Bank:** To conduct a working conference with Larry Rieder, Developer on the construction timeline, budget review, and budget shortfall, and project compliance for the budget and bank requirements, the project manager, contracts, pending vendors, regarding the new building.
- B. **Fox and Stead Facilities Plan:** To provide the board with updates on the current enrollment, review lease, timelines for construction, long-term options, and the 5-year plan for WAB.
- C. **Portable Classroom Updates:** To be provided with updates associated to portable classrooms, Nevada Energy and the use of generators, the City of Reno permits, location, Truckee Meadows Water Rights, etc. as necessary for the approved mobile classrooms for the 2018-2019 school year.

## 4. POLICY OVERSIGHT

- A. **School Improvement Plan** – Annual plan for improvement with three main goals for 2018-2019 school year: to focus on literacy, math, and SEL (social emotional learning) within a high-quality classroom environment conducive for choice PLAY-based centers, teacher-led small-groups, small-group work assigned by the teacher, independent work, and limited whole group instruction for increased student engagement, achievement, and growth.

## 5. BOARD OVERSIGHT

### Recommendations for the Board:

- A. **Personnel: Administrator Evaluations:** The Board of Governance meets annually to evaluate the performance of the school administrators in accordance with NRS 391.312(2). The Board will review and evaluate the administrators based on the 2018-2019 school year. **Background:** Per NRS 391.3127(2), the Board of Governance is responsible to conduct a yearly evaluation of each administrator in writing at least once per year. The board will review and finalize the evaluations to determine the “satisfactory” rating. Per NRS 391.3127(2) for Dr. Kimberly Regan and Mr. Victor Schoenfeldt.

The SNACS Board of Governance convenes to discuss and evaluate the administrators in written form per NRS 391.312(2). The board will reconvene to approve the final evaluations for administrators as designated in NRS 391.312(2).

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### 6. NEW BUSINESS – To consider any new business as necessary.

#### Discussion:

**A. Chief Executive Officer Discussion** – procedures for tracking student fees

**B. Chief Education Officer Discussion** – annual report card and target points for 18-19, monthly score cards for teachers based on: school model implementation, student growth, professionalism, and contributions to the school community

1. **PUBLIC COMMENT** – Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A “Citizen’s Request to Speak” card should be filled out and submitted to the Board President before speaking during the Public Comment section. The Board is precluded from discussing or acting on items raised by Public Comment, which are not already on the agenda.

#### **BOARD REPORTS/REQUESTS** (Information Only/No Action)

Brief updates and notices from the Board regarding school activities, conferences, and/or action on requests by Board members for information or agenda items.

#### **ANNOUNCEMENT OF MEETINGS**

The Board will meet at their regularly scheduled quarterly meeting on TBA.

**ADJOURNMENT** Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify Dr. Kimberly Regan, Executive Director, in writing at 13880 Stead Blvd., Reno, Nevada 89506, or by calling (775) 677-4500 prior to the meeting date.

This agenda has been posted at the following locations on/by September 14, 2018: Washoe County School District Administration Building; SNACS Main Office; Nevada Department of Education Main Office; North Valleys Library; North Valleys Post Office and online at [www.snacs.org](http://www.snacs.org).