

Thursday, October 11, 2018

CALL TO ORDER – The regular meeting of the Board of Governance was called to order @ 4:00 pm in the SNACS MS building, 13880 Stead Blvd., Reno, Nevada by Melinda Whitney.

ROLL CALL – Board Members present included: Melinda Whitney, Jayson Culbert, Karen Sheesley, & Maria Rogers. Administrators present were: Dr. Kimberly Regan & Victor Schoenfeldt. Members Absent: Jon Wilson

ACTION TO ADOPT THE AGENDA –

A motion to adopt the flexible agenda was made by Jayson Culbert and seconded by Karen Sheesley. The motion carried unanimously.

BOARD OVERSIGHT

Minutes: The Board reviewed to approve, with any changes as noted therein, the board meeting minutes for September 24, 2018.

A motion to approve September 24, 2018 minutes as corrected regarding board attendance was made by Jayson Culbert and seconded by Karen Sheesley. The motion carried unanimously.

FINANCIAL OVERSIGHT –

Budget Augmentation Amendments for the Board: The Board revisited, reviewed and revised the recommended augmentation to the budget for the 2018-2019 school year after noted changes made from the September 24, 2018 meeting and meetings with John Phan, Urban Features and Larry Reider, Charter School Property Solutions regarding bank loan, construction budget, and one-time expenses due to the Fox building.

A motion to Approve Budget Augmentation Amendments for the Board was made by Jayson Culbert and seconded by Maria Rogers. The motion carried unanimously.

Current Financials: The Board was provided with a Profit and Loss Budget to Actual July 1, 2018 through September 30, 2018 and a list of transactions from September 1, 2018 through September 30, 2018 to approve for filing using new chart of accounts reporting system.

A motion to table Current Financials discussion was made by Jayson Culbert and Seconded by Karen Sheesley. The motion carried unanimously.

CONTRACT OVERSIGHT – tabled from the September 24, 2018 meeting

Certified Employee Contracts – The Board was offered contracts for regular certified positions for the 2018-2019 as 1 year only positions for the school year pending enrollment and budget projections (see handout for listed personnel).

A motion to approve Certified Employee Contracts for Kassandra Castillo as a “non-certified teacher” on a TA step 6 \$36,996 salary and Amber Ryness as a long-term sub was made by Jayson Culbert and seconded by Karen Sheesley. The motion carried unanimously.

Professional Services – The Board reviewed to approve contracts relate to nursing, special education (counseling, speech, nursing, and psychology) and other professional services for the 2018-2019 school year.

A motion to approve Professional services was made by Maria Rogers and seconded by Karen Sheesley. The motion carried unanimously.

Bus/Van Lease Purchase – The Board was provided with an update on the use of the school van/bus to transport students and nutrition services between the Fox and Stead buildings.

No motion on Bus/Van Lease Purchase was made, discussion only.

Facilities: The Board was provided an overview of activities related to the Stead and Fox sites including, but not limited to:

Fox Building and Western Alliance Bank: Dr. Regan conducted a working conference with Larry Reider, Developer on the construction timeline, budget review, and budget shortfall, and project compliance for the budget and bank requirements, the project manager, contracts, pending vendors, regarding the new building, release of funds for Naisbitt Construction, other vendors pending hands-on call with the bank. Larry Reider reports a construction shortfall of \$917, 774 to complete the first floor and site work and additional \$716,000 for the second floor. A WAB meeting is anticipated October 18-19th with John Phan, Financial Advisor, Urban Features; Larry Reider, Project Developer, Charter School Property Solutions; Dr. Regan; Mr. Schoenfeldt; board member Jayson Culbert; and Kerry Eaton, SNACS Legal counsel. WAB released funds to pay Naisbitt Construction and Eagle Abatement for \$147,5478.30. Outstanding items remain approximately \$92, 406.41 and \$150,000 for windows – see report.

No motion on Fox Building and Western Alliance Bank was made, discussion only.

Fox and Stead Facilities Plan: The Board was provided with updates on the current enrollment, reviewed lease, timelines for construction, long-term options, and the 5-year plan for WAB (enrollment and paying for two sites).

No motion on Fox and Stead Facilities Plan was made, discussion only.

Portable Classroom Updates: The Board was provided with updates associated to portable classrooms, Nevada Energy and the use of generators, the City of Reno permits, location, Truckee Meadows Water Rights, etc. as necessary for the approved mobile classrooms for the 2018-2019 school year.

No motion on Portable Classroom Updates was made, discussion only.

POLICY OVERSIGHT- tabled from the September 24, 2018 meeting.

School Improvement Plan – The Board was presented with an annual plan for improvement with three main goals for 2018-2019 school year: to focus on literacy, math, and SEL (social emotional learning) within a high-quality classroom environment conducive for choice PLAY-based centers, teacher-led small-groups, small -group work assigned by the teacher, independent work, and limited whole group instruction for increased student engagement, achievement, and growth. NSPF Discussion will be included.

A motion to approve School Improvement Plan was made by Jayson Culbert and seconded by Maria Rogers. The motion carried unanimously.

BOARD OVERSIGHT – tabled from the September 24, 2018 meeting

Recommendations for the Board –

Personnel: Administration Evaluations – The Board of Governance evaluated the performance of the school administrators in accordance with NRS 391.312(2). The Board reviewed and evaluated the administrators based on the 2017-2018 school year.

A motion to approve Administration Evaluations was made by Jayson Culbert and seconded by Karen Sheesley. The motion carried unanimously.

New Business – The Board was presented and considered any new business as necessary.

A motion to approve Maria Rogers to be Spokesperson/Board representative with Western Alliance Bank (WAB) for upcoming discussions for the Fox building construction was made by Jayson Culbert and seconded by Karen Sheesley. The motion carried unanimously.

AGENDA DISCUSSION ITEMS

Chief Executive Officer Discussion: The Board was updated on procedures for tracking student fees, legislative updates, open position updates (Finance, HR, Tech support), Art and Marketing/recruiting.

No comments noted

Chief Education Officer Discussion: The Board was updated on Farm, Ranch, Mining Days.

No comments noted

PUBLIC COMMENT

No additional comments noted.

BOARD REPORTS/REQUESTS

No comments noted

ANNOUNCEMENT OF MEETINGS The next regularly scheduled meeting date is TBA. The Board will meet at a special meeting on Tuesday, October 30, 2018 at 4:30pm.

ADJOURNMENT: Jayson Culbert motioned for the Board of Governance to adjourn the meeting at 6:35pm. Karen Sheesley seconded the motion, which carried unanimously. There being no further business to come before the members of the board in public meeting, President Whitney adjourned the meeting at 6:35pm.