

# Sierra Nevada Academy Charter School

## Regular Meeting of the Board of Governance Agenda September 27, 2023 @ 4:00 pm.

SNACS  
5600 Fox Avenue  
Reno, Nevada 89506

### CALL TO ORDER

**ROLL CALL** – Board Members: Melinda Whitney, Karen Sheesley, Jon Wilson, & Maria Rogers Officers: Dr. Kimberly Regan & Victor Schoenfeldt.

**ACTION TO ADOPT THE AGENDA** – Items may be taken out of order based on priority.

### AGENDA PRESENTATION & DISCUSSION ITEMS

**BOARD OVERSIGHT** - Recommendations for the Board:

- A. **Minutes:** To review and approve, with any changes as noted therein, the board meeting minutes for July 19, 2023 (FOR POSSIBLE ACTION).
- B. **Board Positions:** To review and approve the vacant officers and directors (FOR POSSIBLE ACTION).

**FINANCIAL OVERSIGHT** - Recommendations for the Board:

- C. **Current Financials:** To review and approve current financials, including a Profit and Loss Budget to Actual July 1, 2023 through August 31, 2023 and the list of transactions from July 1, 2022 through June 30, 2023, not already reviewed, to approve for filing using the NDE chart of accounts reporting system (FOR POSSIBLE ACTION).
  - 1. Background: The first report provides the board with budget to actual comparisons and the percent of budgeted amounts incurred to date. The second report includes a list of all transactions as classified under the new chart of accounts system.
- D. **Budget Revision:** To review the Budget Revisions provided to NDE for the 2023-2024 school year based on current enrollment, including a review of decreases in revenue and expenses. (FOR DISCUSSION)
- E. **Grant approvals:** To review and approve the transportation and ESSERS III grants. (FOR POSSIBLE ACTION).
- F. **Grant Updates:** To review updates and approve grants for the 2023-2024 school year including: MHP, BCSA, Title I, II, & IIa, and any additional grants. (FOR POSSIBLE ACTION).
- G. **Bond Option:** To Review and approve the initial pursuit of a Bond Option for the purchase of the Fox site. (FOR POSSIBLE ACTION).
  - 1. Background: SNACS began pursuing a bond to complete the construction of

the Fox site in 2019-2020. The process halted when COVID-19 impacted the market and investors interest in a bond option due to the uncertainty of the economy. SNACS sold the property to American Charter Development (ACD) to develop the property and lease it back to SNACS. SNACS needs to purchase the property back within 5 years to avoid increasing interest costs. Dr. Regan has began preliminary work with John Phan, SNACS Financial Advisor to pursue a bond option, including the recent board resolution for construction costs associated with the renovation and placement of the new portables for SY2023 and 2024. Preliminary work involves analyzing SNACS credit rating as viewed by potential investors including historical, current, and projected enrollment, budget, budget projections, audits, NSPF ratings, academic achievement, and the charter renewal (due in SY 2024-2025).

**CONTRACT OVERSIGHT** – Recommendations for the Board:

- H. **Facilities:** To review the expenses for the move from the Stead site to Fox and related Fox construction costs. (FOR POSSIBLE ACTION).
- I. **Facilities:** To review FY 24 Portables for the Fox site and related construction, lease, and purchase costs. (FOR POSSIBLE ACTION).
- J. **Playground Equipment:** To review playground options in equipment and financing for a playground at the Fox site. (FOR POSSIBLE ACTION).
- K. **New Certified Contracts:** to review and approve teacher contracts for existing open positions as candidates were identified. (FOR POSSIBLE ACTION).
- L. **Strategic Alignment of Staffing/Reduction in Force:** to review and approve changes in staffing due to decreased enrollment. (FOR POSSIBLE ACTION).

**ACADEMIC OVERSIGHT** – Recommendations for the Board:

- M. **COVID-19 Learning Loss Academic Data:** Continued review the school report card, SPP progress for the 2022-2023, and plan for 2023-2024 school year. (FOR POSSIBLE ACTION).
- N. **School Performance Plan** – To approve the SPP for the 2023-2024 school year. Review and approve the goals and strategies for the School Improvement Plan for the 2023-2024 including: SEL Summer School, Professional Development and implementation of Savvas ELA, iReady ELA and Math, NWEA MAP K-5 Reading Assessment and ELA, K-5 Inquisitive Science, Math, Family Engagement, SEL, Schedule of the Day, MTSS, and Intervention. (FOR POSSIBLE ACTION).

**POLICY OVERSIGHT** – Recommendations for the Board:

- O. **COVID-19 Policy** – to review and approve the updated COVID-19 policy as it relates to the BA.2.86 variant and the school community and the Northern Nevada Health Department. (FOR POSSIBLE ACTION).
- P. **Financial Policies and Procedures:** To review and approve the amended financial policies and procedures to include changes in reporting requirements and risk assessments. (FOR POSSIBLE ACTION).

**PERSONNEL CLOSED SESSION** – Recommendations for the Board:

- Q. The board will convene to a closed personnel session to hear personnel issues. The board will reconvene in open session to take any necessary action related to the closed personnel session. (FOR POSSIBLE ACTION).

**ORGANIZTIONAL OVERSIGHT** – Recommendations for the Board:

- R. **Organizational Structure** – to review the organizational structure and job description of various positions for the 2023-2024 school year. (FOR POSSIBLE ACTION).

**NEW BUSINESS** – To consider any new business as necessary.

**Discussion:**

**Chief Executive Officer Discussion**

**Chief Education Officer Discussion**

**PUBLIC COMMENT** – Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A “Citizen’s Request to Speak” card should be filled out and submitted to the Board President before speaking during the Public Comment section. The Board is precluded from discussing or acting on items raised by Public Comment, which are not already on the agenda.

**BOARD REPORTS/REQUESTS** (Information Only/No Action)

Brief updates and notices from the Board regarding school activities conferences, and on requests by Board members for information or agenda items.

**ANNOUNCEMENT OF MEETINGS**

The Board will meet at their regularly scheduled quarterly meeting on TBA.

**ADJOURNMENT** Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify Dr. Kimberly Regan, Chief Executive Officer, in writing at 13880 Stead Blvd., Reno, Nevada 89506, or by calling (775) 677-4500 prior to the meeting date. This agenda has been posted at the following locations on/by September 22, 2023: Washoe County School District Administration Building; SNACS Main Office; Nevada Department of Education Main Office; North Valleys Library; North Valleys Post Office and online at [www.snacs.org](http://www.snacs.org).