

Sierra Nevada Academy Charter School

Annual Regular Meeting of the Board of Governance Agenda

Wednesday April, 10, 2024 @ 10:30 am.

SNACS
13880 Stead Blvd.
Reno, Nevada 89506

Zoom: 580 364 7927

CALL TO ORDER

ROLL CALL – Board Members: Melinda Whitney, Karen Sheesley, Jon Wilson, & Maria Rogers Officers: Dr. Kimberly Regan & Victor Schoenfeldt.

ACTION TO ADOPT THE AGENDA – Items may be taken out of order based on priority.

AGENDA PRESENTATION & DISCUSSION ITEMS

BOARD OVERSIGHT - Recommendations for the Board:

- A. **Minutes:** To review and approve, with any changes as noted therein, the board meeting minutes for February 12, 2024 (FOR POSSIBLE ACTION).
- B. **Board Positions:** To review and approve new board members (FOR POSSIBLE ACTION).
- C. **Annual List of Board Positions:** To review and approve the annual list of officers and positions (FOR POSSIBLE ACTION).

FINANCIAL OVERSIGHT - Recommendations for the Board:

- D. **Current Financials:** To review and approve current financials, including a Profit and Loss Budget to Actual July 1, 2023 through January 31, 2024 based on the budget approved in May 2023 with noted enrollment changes and a list of transactions from December 31, 2023 through January 31, 2024, to approve for filing using the NDE chart of accounts reporting system (FOR POSSIBLE ACTION).
 - 1. Background: The first report provides the board with budget to actual comparisons and the percent of budgeted amounts incurred to date. The second report includes a list of all transactions as classified under the new chart of accounts system.
- E. **Budget Augmentation/Revision:** To review state of finance at SNACS report. To review and approve the Budget Augmentation/Revision for the 2023-2024 school year. This may include RIF and salary schedules. (FOR POSSIBLE ACTION).
 - 1. Background: The tentative budget for the 2023-24 was submitted to the Department of Education on/or before April 15th. Budget hearings are held during the 2nd or 3rd week in May. The board will adopt a final budget by June 8th for submission to the department. The budget is augmented in Fall 2023 pending enrollment and DSA funding. The budget amendment adjusts for enrollment changes. (FOR POSSIBLE ACTION).

- F. Tentative Budget FY25:** To review and approve the tentative budget for the 2024-25 school year. (FOR POSSIBLE ACTION).
1. **Background:** The tentative budget for the 2023-24 was submitted to the Department of Education on/or before April 15th. Budget hearings are held during the 2nd or 3rd week in May. The board will adopt a final budget by June 8th for submission to the department. The budget is augmented in Fall 2023 pending enrollment and DSA funding. The budget amendment adjusts for enrollment changes.
- G. Facilities:** To review the expenses for the move from the Stead site to Fox including portables, and related Fox construction costs between FY23 and FY24, and playground options. (FOR POSSIBLE ACTION).

CONTRACT OVERSIGHT – Recommendations for the Board:

- H. Closed Personnel Session:** The board will convene to closed personnel session to review an administration resignation and proposed exit strategy and final compensation package. (FOR DISCUSSION ONLY)
- I. Resignation:** The board will review and approve an administration resignation, exit strategy, and final compensation package. (FOR POSSIBLE ACTION)
- J. Strategic Alignment of Staffing/Reduction in Force:** to continue review and approve changes in staffing due to decreased enrollment. This may include RIF and salary schedules. (FOR POSSIBLE ACTION).
- K. Certified Contracts –** To review and approve certified contracts for the 2024-2025 school year. (FOR POSSIBLE ACTION).
- L. Annual Independent Audit Contract –** To review and approve the annual independent auditor for the FY24. (FOR POSSIBLE ACTION)

POLICY OVERSIGHT – Recommendations for the Board:

- M. Employee Handbook –** to review and approve the employee handbook. (FOR POSSIBLE ACTION).

ACADEMIC OVERSIGHT – Recommendations for the Board:

- N. Academic Data & COVID-19 Learning Loss Monitoring:** Continued review the NSPF school report card, SPP progress for the 2023-2024 school year and progress therein and the financial effects therein. (FOR POSSIBLE ACTION).

ORGANIZATIONAL OVERSIGHT – Recommendations for the Board:

- O. Organizational changes for FY25 –** To review and approve organizational changes for the 2024-2025 school year. (FOR POSSIBLE ACTION).

NEW BUSINESS – To consider any new business as necessary.

Discussion:

- A. Chief Executive Officer Discussion**
- B. Chief Education Officer Discussion**

PUBLIC COMMENT –

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A “Citizen’s Request to Speak” card should be filled out and submitted to the Board President before speaking during the Public Comment section. The Board is precluded from discussing or acting on items raised by Public Comment,

which are not already on the agenda.

BOARD REPORTS/REQUESTS (Information Only/No Action)

Brief updates and notices from the Board regarding school activities, conferences, and requests by Board members for information or agenda items.

ADJOURNMENT

ANNOUNCEMENT OF MEETINGS

The Board will meet at their regularly scheduled quarterly meeting on TBA. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify Dr. Kimberly Regan, Chief Executive Officer, in writing at 13880 Stead Blvd., Reno, Nevada 89506, or by calling (775) 677-4500 prior to the meeting date. This agenda has been posted at the following locations on/by April 4, 2024 Washoe County School District Administration Building; SNACS Main Office; Nevada Department of Education Main Office; North Valleys Library; North Valleys Post Office and online at www.snacs.org.