

Sierra Nevada Academy Charter School

Regular Meeting of the Board of Governance Agenda

Tuesday June 18, 2024 @ 4:30 pm.

SNACS

5600 Fox Avenue
Reno, Nevada 89506

Zoom: 580 364 7927

CALL TO ORDER

ROLL CALL – Board Members: Melinda Whitney, Karen Sheesley, Jon Wilson, & Maria Rogers Officers: Kimberly Regan & Victor Schoenfeldt

ACTION TO ADOPT THE AGENDA – Items may be taken out of order based on priority.

AGENDA PRESENTATION & DISCUSSION ITEMS

BOARD OVERSIGHT - Recommendations for the Board:

- A. **Minutes:** To review and approve, with any changes as noted therein, the board meeting minutes for May 28, 2024. (FOR POSSIBLE ACTION).
- B. **Board Positions:** To review and approve new board members (FOR POSSIBLE ACTION).

FINANCIAL OVERSIGHT - Recommendations for the Board:

- C. **Current Financials:** To review and approve current financials, including a Profit and Loss Budget to Actual July 1, 2023 through May 31, 2024 based on the budget approved in May 2023 with noted enrollment changes and a list of transactions from April 1, 2024 to May 31, 2024, to approve for filing using the NDE chart of accounts reporting system (FOR POSSIBLE ACTION).
 - 1. Background: The first report provides the board with budget to actual comparisons and the percent of budgeted amounts incurred to date. The second report includes a list of all transactions as classified under the new chart of accounts system.
- D. **Budget Augmentation/Revision:** To review state of finance at SNACS report. To review and approve the Budget Augmentation/Revision for the 2023-2024 school year. (FOR POSSIBLE ACTION).
 - 1. Background: The board adopted and submitted a final budget on or before June 8, 2023 to the department. The budget is augmented/revised during the FY24 based on actual enrollment, grants, and DSA funding. (FOR POSSIBLE ACTION).

CONTRACT OVERSIGHT – Recommendations for the Board:

- E. **Annual Independent Audit Contract** – To review and approve the annual independent auditor for the FY24. (FOR POSSIBLE ACTION)
- F. **Business and Financial Backend Contract** – To review to approve options for the business and

financial backend contract. (FOR POSSIBLE ACTION)

- G. Certified Contracts** – To review and approve certified contracts for the 2024-2025 school year. (FOR POSSIBLE ACTION).
- H. Contracted Services** – To review and approve contracted services contracts for the 2024-2025 school year for Connections Speech and Language Services. (FOR POSSIBLE ACTION)

POLICY OVERSIGHT – Recommendations for the Board:

- I. Financial Policies** – to review and approve the financial policies as revised. (FOR POSSIBLE ACTION).
- J. Employee Handbook** – to review and approve the employee handbook. (FOR POSSIBLE ACTION).

ACADEMIC OVERSIGHT – Recommendations for the Board:

- K. SPP FY24 and SPP FY25** – To review the academic progress including growth and proficiency data for the 2023-2024 school year and goals for the 2024-2025 school year. (FOR POSSIBLE ACTION).

ORGANIZTIONAL OVERSIGHT – Recommendations for the Board:

- L. Emergency Operations Plan** - To discuss, review, and approve the Emergency Operations Plan to submit to NDE on/before July 1 (FOR POSSIBLE ACTION).
- M. Progressive Discipline Plan** - To discuss, review, and approve the Progressive Discipline Plan to submit to NDE on/before July 1 (FOR POSSIBLE ACTION).
- N. Closed Personnel Session:** The Board will convene for discussion only for a personnel issue in a closed personnel session.
- O. Administrator Evaluation:** The Board will convene to closed session for discussion only to evaluate Administrator, Victor Schoenfeldt for the 2023-2024 school year.
- P. Open Session:** Upon presentation and discussion during the closed personnel session, the Board will reconvene in open session to determine administrator evaluations for the 2023-2024 school year. (FOR POSSIBLE ACTION).

NEW BUSINESS – To consider any new business as necessary.

Discussion:

- A. Chief Executive Officer Discussion**
- B. Chief Education Officer Discussion**

PUBLIC COMMENT –

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A “Citizen’s Request to Speak” card should be filled out and submitted to the Board President before speaking during the Public Comment section. The Board is precluded from discussing or acting on items raised by Public Comment, which are not already on the agenda.

BOARD REPORTS/REQUESTS (Information Only/No Action)

Brief updates and notices from the Board regarding school activities, conferences, and requests by Board members for information or agenda items.

ADJOURNMENT

ANNOUNCEMENT OF MEETINGS

The Board will meet at their regularly scheduled quarterly meeting on TBA. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify Dr. KimberlyRegan, Chief Executive Officer, in writing at 5600 Fox Avenue, Reno, Nevada 89506, or by calling (775) 677-4500 prior to the meeting date. This agenda has been posted at the following locations on/by June 12, 2024 Washoe County School District Administration Building; SNACS Main Office; Nevada Department of Education Main Office; North Valleys Library; North Valleys Post Office and online at www.snacs.org.