

# Sierra Nevada Academy CharterSchool

## Regular Meeting of the Board of Governance

### Agenda - May 29, 2025 @ 9:00 am.

#### SNACS

5600 Fox Avenue  
Reno, Nevada 89506

Zoom: 580 364 7927

#### CALL TO ORDER

**ROLL CALL** – Board Members: Melinda Whitney, Karen Sheesley, Jon Wilson, & Maria Rogers;  
Officers: Kimberly Regan

**ACTION TO ADOPT THE AGENDA** – Items may be taken out of order based on priority.

#### AGENDA PRESENTATION & DISCUSSION ITEMS

##### **BOARD OVERSIGHT** - Recommendations for the Board:

- A. Minutes:** To review and approve, with any changes as noted therein, the board meeting minutes for November 19, 2024. (FOR POSSIBLE ACTION).
- B. Board members:** To accept the resignation of Maria Rogers and to review and approve new board members (FOR POSSIBLE ACTION).

##### **FINANCIAL OVERSIGHT** - Recommendations for the Board:

- A. Current Financials:** To review and approve current financials, including a Profit and Loss Budget to Actual July 1, 2024 through April 30, 2025 based on the budget approved in May 2024 with noted enrollment changes and a list of transactions from February 1, 2025 to April 30, 2025 to approve for filing using the NDE chart of accounts reporting system (FOR POSSIBLE ACTION).
  - 1. Background: The first report provides the board with budget to actual comparisons and the percent of budgeted amounts incurred to date. The second report includes a list of all transactions as classified under the new chart of accounts system.
- B. Tentative Budget Hearing:** To open the Tentative Budget Hearing for the 2025-2026 school year for public comment and review of any noted changes to the tentative budget. (FOR DISCUSSION).
  - 1. Background: The tentative budget for the 2025-2026 is submitted to the Department of Education on/or before April 15th. Budget hearings are held during a public meeting in May.
- C. Final Budget FY25:** To review and approve the final budget for the 2025-2026 school year. (FOR POSSIBLE ACTION).
  - 1. Background: The board will adopt a final budget by June 8th for submission to the department. The budget is augmented and amended beginning in Fall 2025 pending enrollment and DSA funding. The budget amendment adjusts for enrollment and staff changes.
- D. Grants** – To review FY25 grants updates, revisions, and FY26 new applications for Title 1, NR!PREK, ECILP 1 and 2, BCSA, and Transportation Grants. (FOR POSSIBLE ACTION).

- E. Grants Designee:** To review and approve Dr. Regan as the designated signer to apply for grants as they become available.

**CONTRACT OVERSIGHT** – Consent agenda: The Board may make a motion to approve all contracts as presented in one motion or may decide to make multiple motions to approve items individually.  
Recommendations for the Board:

- F. Certified Contracts** – To review to approve Dr. Regan, as the certified administrator, and other certified contracts for the 2025-2026 school year (FOR POSSIBLE ACTION).
- G. Auditor Contract** – To review and approve the annual Independent Auditor Contract for the 2024-2025 school year. (FOR POSSIBLE ACTION).
- H. CSMC Contract** – To review and approve the contract renewal with CSMC for the 2025-2026 school year. (FOR POSSIBLE ACTION).
- I. WCSD Nutrition Services:** To review and approve the contract renewal with WCSD Nutrition Services for the SNACS Breakfast and Lunch Program in FY26. (FOR POSSIBLE ACTION).
- J. Connections Speech and Language Services:** To review and approve the contract renewal with Connections Speech and Language Services in FY26. (FOR POSSIBLE ACTION).
- K. Carol Wilkins, Counseling Independent Contractor:** To review and approve the contract renewal with Carol Wilkins, SNACS certified counselor in FY26. (FOR POSSIBLE ACTION).
- L. Dr. Michelle Wilcox, Special Education Case Manager Independent Contractor:** To review and approve the contract for Dr. Michelle Wilcox, SNACS Special Education Case Manager in FY25 and FY26. (FOR POSSIBLE ACTION).
- M. All Access Public Television:** To review and approve the contract with All Access Public Television for the creation of 4 tiers of video documentaries to be featured on SNACS website, local networks, and social media channels. (FOR POSSIBLE ACTION).
- N. PBS Reno:** To review and approve the contract with PBS Reno to be featured on local television programming and social media/digital marketing. (FOR POSSIBLE ACTION).

**POLICY OVERSIGHT** – Recommendations for the Board:

- O. Legislative Update** – To review updates on the 83<sup>rd</sup> Nevada Legislative Session as it pertains to education bills. (FOR DISCUSSION)
- P. Financial Policies:** To review and approve the amended financial policies as presented. (FOR POSSIBLE ACTION).

**ORGANIZTIONAL OVERSIGHT** – Recommendations for the Board:

**ACADEMICS** – Recommendations for the Board:

- Q. SPP FY25** – To review the progress on SPP goals for the 2024-2025 and discuss changes for the 2025-2026 school years. (FOR POSSIBLE ACTION).

**OPERATIONS** - Recommendations for the Board:

- R. Kindergarten** – To Review the progress on the kindergarten classroom maintenance. (FOR DISCUSSION).
- S. Employee Handbook:** To review and approve the amended employee handbook as presented. (FOR POSSIBLE ACTION).

## **NEW BUSINESS – To consider any new business as necessary.**

### **Discussion:**

**T. Chief Executive Officer Discussion** – Any updates not already discussed (FOR DISCUSSION).

## **PUBLIC COMMENT –**

Comments from the public are invited at this time on topics not specifically addressed with public comment elsewhere in the agenda. A “Citizen’s Request to Speak” card should be filled out and submitted to the Board President before speaking during the Public Comment section. The Board does not engage, respond, and/or discuss any public comment made during public comment. The Board is precluded from discussing or acting on items raised by Public Comment, which are not already on the agenda.

## **BOARD REPORTS/REQUESTS (Information Only/No Action)**

Brief updates and notices from the Board regarding school activities, conferences, and requests by Board members for information or agenda items.

## **ADJOURNMENT**

## **ANNOUNCEMENT OF MEETINGS**

The Board will meet at their regularly scheduled quarterly meeting on TBA. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify Dr. KimberlyRegan, Chief Executive Officer, in writing at 5600 Fox Avenue, Reno, Nevada 89506, or by calling (775) 677-4500 prior to the meeting date. The notice of budget hearing was posted per NRS 354.596 on May 19, 2025. The agenda has been posted at the following locations on/by May 20, 2025, Washoe County School District Administration Building; SNACS Main Office; Nevada Department of Education Main Office; North Valleys Library; North Valleys Post Office and online at [www.snacs.org](http://www.snacs.org).