

Tuesday, September 29, 2015

CALL TO ORDER – The regular meeting of the Board of Governance was called to order @ 4:10 pm in the SNACS MS building, 13870 Stead Blvd., Reno, Nevada by presiding President Whitney.

ROLL CALL – Board Members present included: Melinda Whitney, Jon Wilson, Karen Sheesley & Jayson Culbert. Administrator present was: Victor Schoenfeldt. Members Absent: Les Banks Board Member and Dr. Kimberly Regan Administrator.

ACTION TO ADOPT THE AGENDA –

A motion to adopt the agenda was made by Jon Wilson and seconded by Karen Sheesley. The motion carried unanimously.

BOARD OVERSIGHT

Minutes: The Board reviewed the Board meeting minutes from June 11, 2015.

A motion to approve June 11, 2015 minutes was made by Karen Sheesley and seconded by Jayson Culbert. The motion carried unanimously.

FINANCIAL OVERSIGHT -

Budget Amendments: The Board reviewed the final 2014-2015 budget as prepared by the Financial Bookkeeper and Executive Director. The Board reviewed the final amendments.

A motion to accept the final 2014-2015 budget for filing was made by Jayson Culbert and seconded by Karen Sheesley. The motion carried unanimously.

Year-end Financials and Current Financials: The Board reviewed the Profit and Loss Budget to Actual from July 1, 2014 through June 30, 2015. Included in this review was the salary for special education services and Nutrition Services.

A motion to approve the Year-end Financials was made by Karen Sheesley and seconded by Jayson Culbert. The motion carried unanimously.

Budget Augmentation: The Board was reviewed the recommended amendments to the budget for the 2015-2016 school year according to the final pupil count. The Board was unable to be provided with a final budget due to the fact the state has moved to a quarterly count method. This count method may be based on a fluctuation of pupil enrollment; therefore a specific budget was not determined at this time. The first quarterly count occurred October 1, 2015. Until a definitive formula can be provided from the Nevada Department of Education, it was considered to table this item.

A motion to table the 2015-2016 Budget Augmentation was made by Jayson Culbert and seconded by Karen Sheesley. The motion carried unanimously.

CONTRACT OVERSIGHT –

Teacher Contracts: The Board reviewed and the option to accept a one-year leave of absence for the previous fourth grade teacher Amy Kappel. The Board reviewed the certified teacher contracts for four new teachers for the 2015-2016 school year: Maureen Cahill in Kindergarten; Lyndsi Pope in First/Second Grade; Nancy Morgan in Third/Fourth; and Lisa Lawrence in Fourth Grade.

A motion to approve a leave of absence for one-year for Amy Kappel and to approve teacher contracts for the 2015-2016 school year for Maureen Cahill, Lyndsi Pope, Nancy Morgan, and Lisa Lawrence was made by Jayson Culbert and seconded by Jon Wilson. The motion carried unanimously.

Achievers Contract: The Board was to review the contract with the Achievers due to changes in the kindergarten allocation. Since the Budget is now subject to a quarterly count method, and no determinate formula is finalized, it was recommended to table this item.

A motion to table the Achievers contract was made by Jayson Culbert and seconded by Karen Sheesley. The motion carried unanimously.

WCSD Bus Agreement: The Board was provided with the annual 2015-2016 WCSD Bus Agreement for review.

A motion to approve the WCSD Bus Agreement contract was made by Jayson Culbert and seconded by Karen Sheesley. The motion carried unanimously.

WCSD Nutrition Services Agreement: The Board was provided with the annual 2015-2016 WCSD Nutrition Services Agreement for review. The contract is similar to the previous years' contract.

A motion to approve the WCSD Nutrition Services Agreement contract was made by Jayson Culbert and seconded by Jon Wilson. The motion carried unanimously.

Facility Lease: The Board was to be provided with language for a lease amendment including possible additions, construction, and building plans. It was discussed that this item be tabled.

A motion to table the Facility Lease was made by Karen Sheesley and seconded by Jon Wilson. The motion carried unanimously.

Health Insurance: The Board was provided with information related to changing the existing insurance plan of Prominence to Best. The board was to review the Prominence plan and recommended moving to the Best plan.

A motion to approve the new insurance plan through Best was made by Jayson Culbert and seconded by Jon Wilson. The motion carried unanimously.

POLICY OVERSIGHT –

Discipline Plan: The Board was to be provided with the 2015-2016 Progressive Discipline Plan and review its contents.

A motion to approve 2015-2016 Progressive Discipline Plan was made by Jayson Culbert and seconded by Jon Wilson. The motion carried unanimously.

School Safety Plan: The Board was to be provided with the 2015-2016 SNACS Safety Plan and review its contents.

A motion to approve the 2015-2016 SNACS Safety Plan was made by Jayson Culbert and seconded by Karen Sheesley. The motion carried unanimously.

School Improvement Plan: The Board was to be provided with the 2015-2016 School Improvement Plan (School Performance Plan). The plan is still under construction and to be completed by November 2015. It was recommended to table this item until the plan is completed.

A motion to table the School Performance Plan was made by Jayson Culbert and seconded by Jon Wilson. The motion carried unanimously.

BOARD OVERSIGHT –

Board Bylaws: The Board was to be provided with information related to NRS 386.549 and discuss their current positions as Board members.

A motion to approve and remain in their current positions was made by Jayson Culbert and seconded by Karen Sheesley.

Administrator Stipend: The Board was to review the stipend to cover the expenses associated with the cost of maintaining a Nevada Contractor's License for Victor Schoenfeldt.

A motion to approve the cost for the Nevada Contractor License for Victor Schoenfeldt was made by Jayson Culbert and seconded by Jon Wilson. The motion carried unanimously.

Executive Director: The Board was to recommend approving the Executive Director as the lead grants and funding acquisition officer on behalf of SNACS. This is an annual designation to pursue additional funding opportunities.

A motion to approve the Executive Director for the 2015-2016 school year to be the lead grants and funding acquisition officer was made by Jayson Culbert and seconded by Karen Sheesley. The motion carried unanimously.

Administrator Evaluations: The Board was to evaluate the school administrators, per NRS 391.312(2), for annual review. It was recommended this item be tabled.

8k

A motion to table the administrator evaluations was made by Jayson Culbert and seconded by Karen Sheesley. The motion carried unanimously.

AGENDA DISCUSSED ITEMS

Education Director's Report: The Education Director presented updates to the completion of the 2014-2015 SBAC assessment completion, as already discussed. Updates were presented on the facility improvements and options.

Executive Director's Report: No report was presented as the Executive Director was absent.

PUBLIC COMMENT

No additional comments noted.

BOARD REPORTS/REQUESTS

No additional comments noted.

ANNOUNCEMENT OF MEETINGS: The next regularly scheduled meeting is Monday, October 19 2015 @ 5:30pm.

ADJOURNMENT: Jayson Culbert motioned the Board of Governance to adjourn the meeting at 6:30pm. The motion was seconded by Karen Sheesley, which carried unanimously. There being no further business to come before the members.