

PLEASE POST

Sierra Nevada Academy Charter School
Regular Meeting of the Board of Governance
Agenda
Wednesday, December 13, 2017 @ 4:00 p.m.

St. Mary's Medical Group Business Office
411 West 6th Street
Reno, Nevada 89503

CALL TO ORDER

ROLL CALL – Board Members: Melinda Whitney, Jayson Culbert, Karen Sheesley, Jon Wilson, & Maria Rogers
Administrators: Dr. Kimberly Regan & Victor Schoenfeldt.

ACTION TO ADOPT THE AGENDA – Items may be taken out of order based on priority.

AGENDA PRESENTATION & DISCUSSION ITEMS

A. AGENDA ACTION & DISCUSSION ITEMS

1. BOARD OVERSIGHT

Recommendations for the Board:

- A. **Minutes:** To review and approve, with any changes as noted therein, the board meeting minutes for Sept. 13, 2017.

2. FINANCIAL OVERSIGHT

Recommendations for the Board:

- A. **Annual Audit:** The board will be provided with the Annual Audit per NAC 386.380. SNACS Independent Audit was conducted by Kohn & Company.
1. **Background:** The annual audit was conducted for the FY 2016 by Kohn & Company. The board is recommended to review and approve the annual independent audit.
- B. **Current Financials:** The board will be provided with a Profit and Loss Budget to Actual July 1, 2017 through October 31, 2017; and a list of transactions from July 1, 2017 to October 31, 2017 to approve for filing.
1. **Background:** The first report provides the board with budget to actual comparisons and the percent of budgeted amounts incurred to date. The second report included a list of all transactions as classified under the NDE chart of accounts system.
- C. **Budget Amendments for Budget:** The board will review recommended amendments to the budget for the 2017-2018 school year as necessary.

3. BOARD OVERSIGHT

Recommendations for the Board:

- A. **Personnel: Administrator Evaluations:** The Board of Governance meets annually to evaluate the performance of the school administrators in accordance with NRS 391.312(2). The Board will review and evaluate the administrators based on the 2016-2017 school year.
- Background:** Per NRS 391.312(2), the Board of Governance is responsible to conduct a yearly

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evaluation of each administrator in writing at least once per year. The board will review and finalize the evaluations to determine the “satisfactory” rating. Per NRS 391.3127(2) for Dr. Kimberly Regan and Mr. Victor Schoenfeldt.

The SNACS Board of Governance convenes to discuss and evaluate the administrators in written form per NRS 391.312(2). The board will reconvene to approve the final evaluations for administrators as designated in NRS 391.312(2).

- B. **Personnel: Administrators:** The board will review and discuss administrative salary schedules services given the increase in scope and sequence of the work related to new facilities to accommodate new students.
- C. **Personnel: Custodial:** The board will review and discuss salary schedule for custodial services given the increase in scope and sequence of the work related to new facilities to accommodate new students.

4. CONTRACT OVERSIGHT

Recommendations for the Board:

- A. **Portables Lease/Purchase:** To review and approve the purchase of the new portables instead of leasing due to the same cost and ownership within three years.
- B. **Additional Land Space:** To review and approve the purchase of the additional land space in front of the school for \$8,000.

Discussion:

- A. Executive Director** – The Board will be updated Facility Updates and Container Plaza: The board will be provided with details regarding the new facility and container plaza including: enrollment; site plans for Phase 1, 2, and 3; the construction budget; and other items. The board will be updated with CSAN updates and celebrations.
- B. Education Director Discussion:** Other bldg. updates and turf, SBAC, School Report Cards, and other updates related to Education Director Position not already discussed.

1. **PUBLIC COMMENT** – Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A “Citizen’s Request to Speak” card should be filled out and submitted to the Board President before speaking during the Public Comment section. The Board is precluded from discussing or acting on items raised by Public Comment, which are not already on the agenda.

BOARD REPORTS/REQUESTS (Information Only/No Action)

Brief updates and notices from the Board regarding school activities, conferences, and/or action on requests by Board members for information or agenda items.

ANNOUNCEMENT OF MEETINGS

The Board will meet at their regularly scheduled quarterly meeting on TBA.

ADJOURNMENT Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify Dr. Kimberly Regan, Executive Director, in writing at 13880 Stead Blvd., Reno, Nevada 89506, or by calling (775) 677-4500 prior to the meeting date.

This agenda has been posted at the following locations on/by November 30, 2017: Washoe County School District Administration Building; SNACS Main Office; Nevada Department of Education Main Office; North Valleys Library; North Valleys Post Office and online at www.snacs.org.