

PLEASE POST

**Sierra Nevada Academy Charter School
Regular Meeting of the Board of Governance
Agenda
Tuesday, March 19 @ 4:30 p.m.**

**SNACS
13880 Stead Blvd.
Reno, Nevada 89506**

**St. Mary's Administration Building, Board Room
411 West 6th Street
Reno, Nevada 89503**

CALL TO ORDER

ROLL CALL – Board Members: Melinda Whitney, Jayson Culbert, Karen Sheesley, Jon Wilson, & Maria Rogers Officers: Dr. Kimberly Regan & Victor Schoenfeldt.

ACTION TO ADOPT THE AGENDA – Items may be taken out of order based on priority.

AGENDA PRESENTATION & DISCUSSION ITEMS

A. AGENDA ACTION & DISCUSSION ITEMS

1. BOARD OVERSIGHT

Recommendations for the Board:

- A. **Minutes:** To review and approve, with any changes as noted therein, the board meeting minutes for October 30, 2018 and November 14, 2018.
- B. **Board Bylaws Language Amendment for the 501c3:** to review and approve changes to the board bylaws as required under the 501 c-3.

Background: The following language is in the Articles of Incorporation and is required to be included in the bylaws and other school-related information.

Non-Discrimination: The School shall not discriminate on the basis of race, religion, national origin, gender, age, disability, and sexual orientation, status as a Veteran, or other protected class in accordance with applicable federal or state laws in hiring or other employment practices of the School. Further, the School shall be open to all students in its authorized geographic area on a space available basis and shall not discriminate in its admission policies or practices on the basis of race, gender, religion, ethnicity or disability. The School shall conduct all of its activities in accordance with all applicable local, state and federal anti-discrimination laws, as well as in accordance with all other laws and regulations applicable to the operation of the charter public schools in the State of Nevada.

2. FINANCIAL OVERSIGHT

Recommendations for the Board:

PLEASE POST

- A. Tentative Budget:** To review and approve the ensuing Tentative Budget for the 2019-2020 school year. The Executive Director recommends the Board consider options for the budget as presented.
 - i. **Background:** The tentative budget for the 2019-2020 will be submitted to the Department of Education on/or before April 15th. Budget hearings will be established and held during the 2nd or 3rd week in May. The board will adopt a final budget by June 8th for submission to the department.
- b. **Budget Amendments:** The board will be provided with recommended amendments to the current 2018-2019 budget.
 - i. **Background:** These amendments and appropriation transfers between functions are based on current income and expense actuals, including grants appropriated to SNACS by the WCSD under IDEA Federal Funding.
- c. **Current Financials:** The board will be provided with a Profit and Loss Budget to Actual July 1, 2018 through February 28, 2019 and a list of transactions from October 1, 2018 through February 28, 2019 to approve for filing using the NDE chart of accounts reporting system.
 - i. **Background:** The first report provides the board with budget to actual comparisons and the percent of budgeted amounts incurred to date. The second report includes a list of all transactions as classified under the new chart of accounts system.

3. CONTRACT OVERSIGHT – Recommendations for the Board:

- A. Annual Audit: Annual Audit:** to review three bids and approve one firm to conduct the annual independent audit.
 - a. **Background:** In the previous years, the annual audit was conducted for the annual audit by Kohn & Company. However, Kohn and Company merged with Eide Bailey. And Bill Saylor, CPA, CGMA, who conducted the previous audits moved to Barnard Vogler and Co. The board is recommended to review the bids and approve one firm to conduct the annual independent audit.
- B. JK Beltz:** To approve the proposal letter to work with Jeanette Beltz, lobbyist, in representing SNACS during the current legislative session. Jeanette has worked with SNACS since December 2018 and has brought 2 legislators to visit SNACS and introduced Dr. Regan to additional members to represent SNACS-related issues. This is specifically important to have a daily voice represented in the 80th session as education hearings are held at least twice per week, increasing as the session comes to a close. SNACS has financial and facility related concerns that needs a representative present in CC. Jeanette has represented SNACS to date in submitting testimony and represents ACE charter school. Jeanette provides a daily update and ongoing dialogue, alerting Dr. Regan when a timely issue arises to ensure we are provided the opportunity to testify for the record. This is deemed a crucial position given the current DSA funding structure and the previous lobbying that resulted in SNACS being among the WCSD Charter Schools that are the lowest funded schools in the state.

PLEASE POST

- C. Certified Teacher Contracts:** To offer contracts for regular certified positions for the 2019-2020 and to review 1 year only positions for the school year pending enrollment and budget projections (see handout for listed personnel).
- D. Administrator Stipend:** To provide Victor Schoenfeldt a stipend to cover expenses associated with maintaining a contractor's license for completing SNACS-related general construction-related work and facility oversight. This was previously approved September 2015 and March 2017.
- E. Facilities: Fox building and Western Alliance Bank:** to approve Dr. Regan to sign the loan revision, pending legal and board member committee members, Maria Rogers and Jayson Culbert review and approvals. To updated on the FOX building and Western Alliance Bank loan revision. The discussion may include review, and approvals with the Fox project, phases therein, the loan, construction, timeline, legal options, project manager options, developer updates, budget reviews, and budget shortfall, and project compliance for the budget and bank requirements, contracts, pending vendors, regarding the new building.
- F. Facilities: Portable Classroom Updates:** To be provided with updates associated to portable classrooms, Nevada Energy and the use of generators, the City of Reno permits, location, Truckee Meadows Water Rights, etc. as necessary for the approved mobile classrooms for the 2018-2021 school years.

NEW BUSINESS – To consider any new business as necessary.

Discussion:

- A. Chief Executive Officer Discussion – Legislative and Sped funding updates**
- B. Chief Education Officer Discussion - Education updates**

1. **PUBLIC COMMENT** – Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A “Citizen’s Request to Speak” card should be filled out and submitted to the Board President before speaking during the Public Comment section. The Board is precluded from discussing or acting on items raised by Public Comment, which are not already on the agenda.

BOARD REPORTS/REQUESTS (Information Only/No Action)

Brief updates and notices from the Board regarding school activities, conferences, and/or action on requests by Board members for information or agenda items.

ANNOUNCEMENT OF MEETINGS

The Board will meet at their regularly scheduled quarterly meeting on TBA.

ADJOURNMENT Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify Dr. Kimberly Regan, Chief Executive Officer, in writing at 13880 Stead Blvd., Reno, Nevada 89506, or by calling (775) 677-4500 prior to the meeting date.

This agenda has been posted at the following locations on/by March 15, 2019: Washoe County School District Administration Building; SNACS Main Office; Nevada Department of Education Main Office; North Valleys Library; North Valleys Post Office and online at www.snacs.org.