

Thursday, May 11, 2017

CALL TO ORDER – The regular meeting of the Board of Governance was called to order @ 4:45 pm in the SNACS MS building, 13870 Stead Blvd., Reno, Nevada by presiding President Melinda Whitney.

ROLL CALL – Board Members present included: Melinda Whitney, Karen Sheesley, Jon Wilson. Administrators present were: Dr. Kimberly Regan & Victor Schoenfeldt. Members Absent: Jayson Culbert, Les Banks. Board Candidate present: Maria Rogers Guest Speaker Present: John Phan, Urban Features

ACTION TO ADOPT THE AGENDA –

A motion to adopt flexible agenda was made by Karen Sheesley and seconded by Jon Wilson. The motion carried unanimously.

BOARD OVERSIGHT

Minutes: The Board reviewed to approved, with any changes as noted therein, the board meeting minutes for April 18, 2017 meeting.

A motion to approve April 18, 2017 minutes was made by Karen Sheesley and seconded by Jon Wilson. The motion carried unanimously.

Board Membership: The board reviewed and discussed appointment of a new board member to fulfill former board member, Les Banks, position. Les Banks resigned his board position due to his new position at Tesla and the timing conflicts. He is unable to complete his commitment. The board will review applications submitted, interview, and appoint a member to the board.

A motion to appoint Maria Rogers, as the Finance and HR expert, replacing Les Banks as new board member was made by Karen Sheesley and seconded by Jon Wilson. The motion carried unanimously.

Facility Updates and Purchase Agreement: John Phan, Urban Features, presented an overview of the purchase agreement process, financials, projections, and estimated cost therein. John reviewed the purchase agreement and development agreement.

The Board was provided with the site plan review and budget estimates for purchase and construction for the new site located at 5600 Fox Avenue. The Board was provided with updates on the progress of the new facility and the meetings with Western Alliance Bank, Urban Features, and Charter School Property Solutions. Due diligence items were reviewed, including the appraisal estimate, as required by Western Alliance Bank.

A motion to approve Purchase Agreement for the property acquisition and charter agreement amendment for expansion and relocation pending WCSD approvals per NRS 388A. 378 4 A-D was made by Karen Sheesley and seconded by Jon Wilson. The motion carried unanimously.

Development Agreement: The Board was provided with Charter School Property Solutions Development agreement for the new site as provided by Larry Reider. SNACS, Legal Counsel, Larry Digesti has provided comments to the board.

A motion to approve Development Agreement with Charter School Property Solutions and Larry Reider for the 4% fee of the development and cost for the site plan as presented including the container plaza and playground pending final sale and approval by the WCSD Board of Trustees was made by Jon Wilson and seconded by Karen Sheesley. The motion carried unanimously.

Current Enrollment & Calendar: The board was provided with updates on the current enrollment for the upcoming school year and continue discussion of where classes will be tentatively located, enrollment analysis revealed portable classrooms are necessary to accommodate the projected enrollment. Due to timing concerns in the construction timeline for portable classrooms and the number of minutes of

instruction (Required: 59,400 vs. actual: 65,625) the board reviewed alternative calendar option changing the start date to 8/14/17 for students.

A motion to apply for alternative calendar with NV_DOE for the 2017-2018 school year per NRS 386.550.1 was made by Jon Wilson and seconded by Maria Rogers. The motion carried unanimously.

Budget Hearing per NRS 386.573, 392A.085(1-6): The Board reviewed to approve the ensuing budget for the 2016-2017 school year. The Executive Director recommends the Board consider options for the budget as presented.

President Melinda opened hearing for public comment. No comment noted. Hearing closed.

Final Budget: The Executive Director recommended the Board approve the budget as presented. The Board reviewed to approve the Final Budget as recommended for the 17-18 school year.

A motion to approve Final Budget was made by Karen Sheesley and seconded by Jon Wilson. The motion carried unanimously.

Current Financials: The Board was provided with a Profit and Loss Budget to Actual July 1, 2016 through April 30, 2017 and a list of transactions from February 1, 2017 through March 30, 2017 to approve for filling using the new chart of accounts reporting system.

A motion to approve Current Financials was made by Karen Sheesley and seconded by Jon Wilson. The motion carried unanimously.

CONTRACT OVERSIGHT - Recommendations to the Board

Annual Independent Audit: The Board reviewed and approved the contract for auditing services with Kohn and Company for fiscal year ending in June 2017. Beth Kohn and Bill Saylor have prepared the annual financial audit for SNACS for the past 3 school years.

A motion to approve the Annual Independent Audit contract with Kohn & Company was made by Maria Rogers and seconded by Karen Sheesley. The motion carried unanimously.

Quarterly Board Meeting Schedule for the 2017-2018 school year: The Board discussed and determined a quarterly meeting schedule for the 2017-2018 school year.

A motion to approve the Quarterly Board Meeting Schedule for the 2017-2018 school year was made by Karen Scheesley and seconded by Maria Rogers. The motion carried unanimously.

Portable Classroom Updates: The Board was provided with updates associated to portable classrooms, the City of Reno permits, location, etc. as necessary for the delivery of approved mobile classrooms for the 2017-2018 school year. The Board reviewed to approve the lease (pending WCSD approval) for portable classroom leases with PAC.Van.

A motion to approve lease (pending WCSD board approval) with PAC.Van for 3 portable classrooms was made by Jon Wilson and seconded by Maria Rogers. The motion carried unanimously.

Container Updates: The board was provided with a lease/purchase option for container office options. Formerly, the Board approved the purchase of Tuff Shed office spaces. However, the new site design will include the usage of storage containers as offices. These will replace the Tuff Shed.

A motion to table Container Updates until next meeting was made by Karen Sheesley and seconded by Jon Wilson. The motion carried unanimously.

AGENDA DISCUSSION ITEMS

Executive Directors Report: The Board reviewed the WCSD annual compliance audit & NDE Attendance Audit.

No comments noted

Education Director Discussion: Building updates, SBAC, MAP updates Discussion: Calendar, and other updates related to Education Director Position not already discussed.

No comments noted

PUBLIC COMMENT

No additional comments noted.

BOARD REPORTS/REQUESTS

No comments noted.

ANNOUNCEMENT OF MEETINGS The next regularly scheduled meeting date is September 21, 2017 @ 4:00 pm.

A motion to schedule a special meeting of the Board of Governance on May 25, 2017 at 4:00pm was made by Karen Sheesley and seconded by Maria Rogers. The motion carried unanimously.

ADJOURNMENT: Karen Sheesley motioned for the Board of Governance to adjourn the meeting at 7:32 pm. Maria Rogers seconded the motion, which carried unanimously. There being no further business to come before the members of the board in public meeting, President Whitney adjourned the meeting at 7:32 pm.